



**OUR SAVIOR'S**  
**CHRISTIAN SCHOOL**  
*Reaching hearts. Teaching minds. Building futures.*

# **TEACHER APPLICATION PACKAGE**

Complete entire application, sign and attach resume, send all requested forms, and return to:

By mail:

Our Savior's Christian School  
Attention: Principal  
63 Mountain View Avenue, Albany, NY 12205  
(518)459-2273 (office)  
(838) 900-5240 (fax)

By email to: [jrichardson@oursaviors.com](mailto:jrichardson@oursaviors.com)



63 Mountain View Avenue  
Albany, NY 12205  
Ph: (518)459-2273 Fax: (838)900-5240  
[jrichardson@oursaviors.com](mailto:jrichardson@oursaviors.com)

## TEACHER APPLICATION

### PART I: PERSONAL INFORMATION

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email Address \_\_\_\_\_

Home # \_\_\_\_\_ Cell # \_\_\_\_\_ Best time to call? \_\_\_\_\_

If hired, can you provide proof that you are legally entitled to work in the US? Yes  No

Where are you currently employed and what is your position there? \_\_\_\_\_

May we contact your present employer? Yes  No

If not, please explain why \_\_\_\_\_

Date you could begin at OSCS? \_\_\_\_\_

### PART II: TEACHING POSITION DESIRED

Please check employment preferences:

- |  |   |
|--|---|
| <input type="checkbox"/> Pre-School    | <input type="checkbox"/> Music              |
| <input type="checkbox"/> Kindergarten  | <input type="checkbox"/> Art                |
| <input type="checkbox"/> Elementary    | <input type="checkbox"/> Physical Education |
| <input type="checkbox"/> Middle School | Subject Preference: _____                   |

Full time \_\_\_\_\_ Part time \_\_\_\_\_ Substitute \_\_\_\_\_

How did you learn about the position for which you are applying? \_\_\_\_\_

Special Interests: Please list activities, hobbies or sports which you would be capable of and be willing to direct, assist, advise, or coach. Indicate grade of ability levels.

**PART III: EDUCATION AND CERTIFICATION** (if attaching resume, skip parts III & IV)

**EDUCATION**

Please complete the following information regarding your education:

SCHOOL	DEGREE	COMPLETED Y/N	DATE

**COPIES OF DEGREES AND TRANSCRIPTS:**

Please be sure to attach copies of your degrees and transcripts. Transcripts are needed for each school attended. Original transcripts are not necessary.

**CERTIFICATION**

SUBJECT AREA	CERTIFYING AGENCY	CERTIFICATION DATE	EXPIRATION DATE

**COPIES OF CERTIFICATIONS:** Please attach copies of all certifications.

## PART IV: WORK HISTORY

### GENERAL

Subjects of special study, experience, interests, hobbies, activities (civic, athletic, etc.)

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### TEACHING EXPERIENCE

List your teaching experience with the most recent first.

<b>DATES (MONTH AND YEAR)</b>	<b>SCHOOL NAME AND ADDRESS</b>	<b>POSITION (GRADES/SUBJECTS)</b>	<b>REASON FOR LEAVING</b>

### EMPLOYMENT HISTORY (Other than teaching)

List your teaching experience with the most recent first.

<b>DATES (MONTH AND YEAR)</b>	<b>NAME AND ADDRESS Of EMPLOYER</b>	<b>POSITION</b>	<b>REASON FOR LEAVING</b>

## V: CHRISTIAN BACKGROUND

Briefly describe how and when you came to know the Lord. \_\_\_\_\_

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Do you believe the Bible to be the ONLY inspired and infallible word of God, our final authority in all matters of faith, truth, and conduct? Yes \_\_\_\_\_ No \_\_\_\_\_

Describe your devotional life. \_\_\_\_\_

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What part does prayer play in your life? \_\_\_\_\_

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What gifts do you believe the Lord has equipped you with to build up the body of Christ? \_\_\_\_\_

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What would others say are your strengths? \_\_\_\_\_

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What would others say are your weaknesses? \_\_\_\_\_

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Name of the church you are involved \_\_\_\_\_

How long have you been involved there? \_\_\_\_\_

What activities are you involved in your church? \_\_\_\_\_

\_\_\_\_\_

**PART VI: COMMITMENT TO CHRISTIAN EDUCATION**

Describe your personal understanding of "Christian education." \_\_\_\_\_

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Why do you want to teach at a Christian vs. public school? \_\_\_\_\_

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\_\_\_\_\_  
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\_\_\_\_\_

Is there any additional information that you would like to present regarding your candidacy for this position?

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